CAPACITY BUILDING PROGRAMME FOR THE OFFICERS OF THE CENTRAL GOVERNMENT ON "EFFECTIVE LITIGATION STRATEGY" [SE-09]

31st October – 2nd November, 2026

At National Judicial Academy (NJA), Bhopal

Academic Coordinators – Dr. Humayun Rasheed Khan, Professor & Ms. Nitika Jain, Research Fellow, NJA

PROGRAM SCHEDULE

SESSION & TIMING	THEMES	Resource Persons
DAY 1 (Saturday) - 31.10.2026		
INTRODUCTORY SESSION 10:30 AM -12:00	**Evolution of Administrative Law and Changing Landscape of Judicial Review** ***Proposed Scope of Discussion*** • Rule of Law: Operation of the Principles of Natural Justice in Administrative Law • The test of Reasonableness, Prudence and Proportionality • Reasoned Order	Introductory Address: **Justice Aniruddha Bose** **Mr Sanjay Ku. Shukla**
12:00 – 12:30 PM	**Tea Break**	
SESSION 2 12:30 PM - 2:00 PM	**Litigation Life Cycle** ***Proposed Scope of Discussion*** • Institution of Civil Cases • Notice • Drafting of Pleadings, Affidavits, Written Statements • Limitation Law: Fine Nuances • Final Disposal and Post Judgment Action • Appeal, Revision, Review, etc.	**Justice Garima Prashad** **Justice UC Dhyani**
2:00 PM – 3:00 PM	**Lunch Break**	
SESSION 3 03:00 PM – 04:30 PM	**Legal & Procedural Landscape: Litigation Strategies in Government Departments** ***Proposed Scope of Discussion*** • Relevant Office Memoranda/Circulars/ Departmental SOP • Preparing Effective and Legally Compliant Court Filings • Interim Proceedings and Case Progression • Handling Divergent Interpretations	**Justice Garima Prashad** **Justice UC Dhyani**
04:30 PM – 05:00 PM	**Tea/ Coffee**	

DAY 2 (Sunday) – 1.11.2026		
SESSION 4 10:30 AM -12:00	**Effective Interaction with Government Counsel** ***Proposed Scope of Discussion*** • Briefing the Counsel: Care & Caution • Proper Case Presentation • Documentation and Coordinated Litigation Strategy • Case Monitoring System • Ensuring Timely Compliance and Appeal Management	**Mr. Vikramjit Banerjee** **Ms. Aishwarya Bhati**
12:00 – 12:30 PM	**Tea Break**	
SESSION 5 12:30 PM - 2:00 PM	**Identifying the Avoidable Litigation** ***Proposed Scope of Discussion*** • Using Information Technology (IT) in effective Litigation Management • Effective, Efficient, and Coordinated Management of Litigation • Reducing Litigation of a Recurrent Nature • Developing a Sound Knowledge Management System	**Chair: Justice U.C. Dhyani** **Mr. Vikramjit Banerjee** **Ms. Aishwarya Bhati**
2:00 PM – 3:00 PM	**Lunch Break**	
SESSION 6 03:00 PM – 04:30 PM	**Avoidance of Contempt Cases** ***Proposed Scope of Discussion*** • Contempt of Court Act, 1971: A Brief Overview • Non-compliance with Judgements and Orders • Ensuring Final and Adequate Responses to Judgements & Orders • Enhancing Monitoring and Coordination to Avoid Contempt	**Justice U.C. Dhyani**
04:30 PM – 05:00 PM	**Tea**	
DAY 3 (Monday) – 2.11.2026		
SESSION 7 10:30 AM -12:00	**Finding Alternatives to Litigation** ***Proposed Scope of Discussion*** • Alternative Dispute Resolution Mechanism (ADR) • Mediation as a Tool for Dispute Resolution - Understanding Key Principles of Mediation - Cases suitable for referral	**Dr. Humayun Rasheed Khan** **Ms Nitika Jain**

	- Mediation Act 2023 • Arbitration: The Scheme of the Arbitration & Conciliation Act: (Amendment) Act, 2019 & 2021	
12:00 – 12:30 PM	**Tea Break**	
SESSION 8 12:30 PM – 02:00 PM	**Handling Service Matters Effectively** ***Proposed Scope of Discussion*** • Disciplinary Proceedings: Rules and Procedures • Principles of Natural Justice in Departmental Proceedings • Opportunity to Defend • Charge Sheet & Reply to Charge Sheet • Principle of Proportionality	**Dr. Humayun Rasheed Khan**
02:00 PM – 02:15 PM	**Feedback and Audit of the Course by Participants**	
2:15 PM – 3:15	**Lunch followed by Departure**	

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